

## **Minutes of Fairfield Association Meeting held on at 19.30 on 15<sup>th</sup> July 2015 at Friends Meeting House**

### **Present:**

Hilary Short, Chair  
Andrew Brennand  
Ken Capewell  
Jane Parker  
Ian Procter  
Mick Short  
Shirley Rawsthorne, Secretary

### **1. Welcome**

Hilary welcomed everyone to the meeting, and presented Andrew with a gift in recognition of his work as the outgoing Chair.

### **2. Apologies**

Apologies were received from Ruth Haigh, Tony Finn, Dave Brookes and Mandy Bannon.

### **3. Minutes from the last meeting**

Geoff Oliver had undertaken to write to 'Friends' inviting them to make an annual donation. This had been omitted from the minutes. Ian Procter had not attended the meeting, although he had been erroneously listed among the attendees.

### **4. Matters Arising**

Hilary reported that the Whites donation of books was not suitable to form a library, and that Mick would make a decision about their disposal when he received them. **Action MS**

Hilary advised that Jon Barry is helping to form a 'Friends of Laurel Bank' group.

### **5. Treasurer's Report**

Jane advised that the bank balance stood at £27,203.

**Significant income:** Open Garden refreshments - £635.50, Triangle Fair-£888, Triangle gifts - £350, Fairfield Friends - £899

**Expenses:** Peacock Design - £840, JWK Solicitors - £624

### **6. Membership Report**

Andrew reported that he had enrolled one new member, and had one in the pipeline. He explained that he was due to meet Ruth very soon for a handover session, and would be making some changes to the current membership procedures. **Action AB**

## 7. Education

Hilary advised that the Association, in partnership with Dallas Rd. School, had won KS1 award, which was awarded by the BBC. It was hoped that the Lancaster Guardian would report on this in due course. Further business was carried forward to the next meeting in the hope that Tony Finn would provide an update on schools' visits, etc.

## 8. Events

- Hilary agreed to contact Tony about his arrangements for Apple Day. **Action HS**
- Open Garden raised £600 for FA. It was agreed that more volunteers had been required to set up the tent.
- Andrew said that he would send a copy of FA insurance policy to LGGS in preparation for the Kwik Cricket event.
- The Triangle Funday had raised more than £800. A report was expected from Dave at the next meeting.
- Ian said that insurance for the working party volunteers from the University was in place.

## 9. FFOG

- Hilary advised that Graeme is currently running campfire events in Pony Wood.
- Ian reported that the arrival of the Exmoor ponies had been delayed until October, due to the presence of Mares Tail in the field.

## 10. FOTT

In Dave's absence, this item was carried forward to the next meeting.

## 11. Playground Report

- Andrew said that graffiti had appeared on the slide, which would be cleaned on the next volunteer day. **Action KC**
- Ken to erect the new 'No Dogs' sign. **Action KC**
- Hilary reported that one of the more mature trees in the playground had been de-barked, which would result in the death of the tree. The committee decided to put a sign on the tree to warn children and their parents about the lethal damage that had been done, and Andrew agreed to put an advisory message on the Facebook page. Ian to consult the tree surgeon to determine whether there was any chance of saving the tree. **Action AB/IP**

## 12. Correspondence

Jane advised that she had received a notification from the bank about undercharging for their handling of coins.

Mick said he had received an email from Chris Norman about the planning permission for the new houses in Aldcliffe, and Hilary agreed to pass it around the membership for comment. She also agreed to write to Chris Norman to ask what would be useful to contribute and to send round some points which people could include in their responses.

## 13. Website and Facebook

Kwik Cricket and debarking of trees, to be added to the website.

#### **14. Any Other Business**

Mick reported excellent progress with the removal of ragwort, advising that further sessions were planned. It was agreed that FA would continue to meet in FMH for the foreseeable future. Shirley said she would circulate minutes as soon as they were signed off by the Chair, and send out a reminder about the next meeting separately, nearer the time.

#### **15. Date of Next Meeting**

There will be no meeting in August. The next meeting will be on 16<sup>th</sup> September 2015 at 1930 in Friends Meeting House.